

**UNIVERSITY OF THE PHILIPPINES DILIMAN**  
**College of Education**

**REFERENCE REPORT**

***The applicant should accomplish this portion before giving the form to his/her former College professor.***

Name (Last Name, First Name, Middle Name): \_\_\_\_\_

Shifting    Transferring from \_\_\_\_\_ (Degree Program)   to \_\_\_\_\_ (Degree Program)

Subject/s taken with the faculty accomplishing this form \_\_\_\_\_

I knowingly and voluntarily consent to the processing and disclosure of all the information declared in this Reference Report to the members of the USAPAW (Undergraduate Student Admission, Progress, and Welfare) Committee of the UP College of Education for the purpose of evaluating my application for shifting/transfer. Furthermore, I am waiving my right to examine and revise any of the contents of this form.

\_\_\_\_\_  
Printed Name and Signature of Applicant

\_\_\_\_\_  
Date

(For online processing: Email this form to the person from whom the report is requested. For manual submission: Give this form to the person from whom the report is requested, together with a letter envelope addressed to the Office of the College Secretary, College of Education, University of the Philippines Diliman, Quezon City 1101)

**To the Faculty-Evaluator:** *The above-named student is applying to shift/transfer to the UP College of Education. Please fill out this form completely and give your candid evaluation of his/her qualities as a student by putting a check mark in the column corresponding to your answer. Kindly affix your signature/e-signature/digital signature. For online submission, email the accomplished form to the Office of the College Secretary (educadmissions.updiliman@up.edu.ph) with the subject: Reference Report for Surname, Name. - Dela Cruz, J. For manual submission, return the accomplished form to the applicant in a sealed envelope with your signature across its flap. An unsealed and unsigned envelope containing an accomplished recommendation form will not be accepted. Thank you very much for your help.*

Criteria	Exceptional (Top 5% of the class)	Outstanding (Within Upper 10%)	Superior (Upper 25%)	Average (Upper half but not upper 25%)	Below Average (Lower Half)	No basis for judgment
Intellectual ability						
Study habits						
Ability to express self in writing						
Ability to express self orally						
Resourcefulness and initiative						
Emotional maturity						
Problem Solving						

Name of reference (Please print) \_\_\_\_\_

Position \_\_\_\_\_ College/Unit \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_